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Chief Executive Officer

County of Los Angeles
CHIEF EXECUTIVE OFFICE

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"To Enrich Lives Through Effective And Caring Service"

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March 19, 2013

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

25 March 19, 2013

Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

**DEPARTMENT OF PUBLIC WORKS:
AS-NEEDED BUILDING-RELATED INSPECTION SERVICES
VARIOUS COUNTY PROJECTS
AWARD CONSULTANT SERVICES AGREEMENTS
(ALL DISTRICTS)
(3 VOTES)**

SUBJECT

This action will award consultant services agreements to Bureau Veritas North America, Inc.; Harris & Associates; and Koury Engineering & Testing, Inc.; to provide as-needed building-related inspection services for various County projects that will assist the Department of Public Works with its Capital Projects Program.

IT IS RECOMMENDED THAT THE BOARD:

Award and authorize the Director of Public Works, or her designee, to execute consultant services agreements for as-needed building-related inspection services with the following three firms: Bureau Veritas North America, Inc.; Harris & Associates; and Koury Engineering & Testing, Inc.; each for a not-to-exceed amount of \$2 million, to be financed by Public Works' Internal Service Fund-Capital Project Management Program Budget and individual capital project budgets. The consultant services agreements will be for three years each commencing on the date of the initial Notice to Proceed.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will augment the Department of Public Works' (Public Works) building-related inspection services on an as-needed basis to meet the fluctuating demand of the

County's Capital Projects construction program.

Implementation of Strategic Plan Goals

The Countywide Strategic Plan directs the provision of Operational Effectiveness (Goal 1) and Integrated Service Delivery (Goal 3) by increasing our ability to handle irregular workloads in a responsive manner and provide responsive, efficient, and high quality public services.

FISCAL IMPACT/FINANCING

Each contract period will be for three years, with a combined not-to-exceed total of \$6 million.

The recommended action will have no direct impact to the County General Fund. Sufficient funds to finance work orders for these agreements are available in Public Works' Internal Service Fund-Capital Project Management Program Budget and individual capital project budgets. Expenditures against Public Works' Internal Service Fund-Capital Project Management Program will be reimbursed through billings to Capital Projects.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The consultant services agreements will be in the form previously reviewed and approved as to form by County Counsel. The recommended agreements were solicited on an open-competitive basis and are in accordance with applicable Federal, State, and County requirements.

These consultant services agreements contain terms and conditions supporting the Board's ordinances, policies, and programs, including, but not limited to: County's Greater Avenues for Independence (GAIN) and General Relief Opportunities for Work (GROW) Programs, Board Policy No. 5.050; Contract Language to Assist in Placement of Displaced County Workers, Board Policy No. 5.110; Reporting of Improper Solicitations, Board Policy No. 5.060; Notice to Contract Employees of Newborn Abandonment Law (Safely Surrendered Baby Law), Board Policy No. 5.135; Contractor Employee Jury Service Program, Los Angeles County Code, Chapter 2.203; Notice to Employees Regarding the Federal Earned Income Credit (Federal Income Tax Law, Internal Revenue Service Notice 1015); Contractor Responsibility and Debarment, Los Angeles County Code, Chapter 2.202; the Los Angeles County's Child Support Compliance Program, Los Angeles County Code, Chapter 2.200; Defaulted Property Tax Reduction Program, Los Angeles County Code, Chapter 2.206; and the standard Board-directed clauses that provide for contract termination or renegotiation.

ENVIRONMENTAL DOCUMENTATION

The recommended actions are not a project pursuant to the California Environmental Quality Act (CEQA) because they are activities that are excluded from the definition of a project by Section 15378(b) of the CEQA Guidelines. The proposed action, to award agreements for as-needed building-related inspection services, is an administrative activity of government, which will not result in direct or indirect changes to the environment. We will return to the Board, as necessary, for consideration of appropriate environmental documentation prior to commencement of any work recommended as a result of the inspections.

CONTRACTING PROCESS

On September 18, 2012, Public Works issued a Request for Proposals (RFP) to 26 firms, and advertised this contracting opportunity on the County's Doing Business with Us website for as-needed building-related inspection services for capital projects. (ATTACHMENT A). The RFP stated that a total of five firms would be awarded a contract as follows: two small-size firms (100 or less employees or less than \$14 million annual gross revenue), two medium-size firms (between 101 to 1,000 employees or \$14 million to \$100 million annual gross revenue), and one large-size firm (1,001 or more employees or over \$100 million annual gross revenue).

On October 9, 2012, 18 firms submitted proposals. On November 8, 2012, an Evaluation Committee, consisting of Public Works' technical staff, evaluated the 18 proposals based on their technical expertise, proposed work plan, experience, personnel qualifications, and understanding of the work requirements.

However, in the evaluation review of one of the proposals in the small-size firm category, project-related information provided was accidentally not entirely reviewed by the committee. Public Works has decided to reevaluate the 13 proposals that had been submitted in the small-size firm category and provide a complete review of the proposals. As to the small-size firm category, the original committee's prior determinations have been set aside and the proposers have been informed. A new committee with new members is reevaluating the 13 proposals. Public Works will return to the Board with a recommendation for award of contract to two firms in the small-size firm category.

These evaluations were completed without regard to race, creed, color, or gender. Based on the review and evaluation of the proposals and oral interviews conducted, Public Works recommends the following firms: Koury Engineering & Testing, Inc., and Harris & Associates (medium-size firm category), and Bureau Veritas North America, Inc., (large-size firm category), as the best-qualified firms to perform the specified services. Bureau Veritas North America, Inc.; Harris & Associates; and Koury Engineering & Testing, Inc.'s Community Business Enterprises participation data and 3-year contracting histories are on file with Public Works.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

There will be no impact on current County services or projects as a result of awarding the consultant services agreements. These agreements will provide necessary as-needed building-related inspection services to support various County construction projects in an efficient manner, enhancing the delivery of County capital projects.

CONCLUSION

Please return one adopted copy of this Board letter to the Chief Executive Office, Capital Projects Division, and the Department of Public Works, Architectural Engineering Division.

The Honorable Board of Supervisors

3/19/2013

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Respectfully submitted,

A handwritten signature in black ink, appearing to read "WTF for". The signature is stylized and cursive.

WILLIAM T FUJIOKA

Chief Executive Officer

WTF:RLR:DJT

SW:RB:cvb

Enclosures

c: Executive Office, Board of Supervisors
County Counsel
Public Works

Bid Detail Information**Bid Number :** AED7739825**Bid Title :** AS-NEEDED BUILDING-RELATED INSPECTION SERVICES**Bid Type :** Commodity**Department :** Public Works**Commodity :** INSPECTION AND CERTIFICATION SERVICES**Open Date :** 9/18/2012**Closing Date :** 10/9/2012 2:00 PM**Bid Amount :** \$ 2,000,000**Bid Download :** Not Available**Bid Description :** The County of Los Angeles Department of Public Works is inviting proposals from qualified firms to provide as-needed building-related inspection services for various projects throughout Los Angeles County.

The objective of this solicitation is to employ qualified small, medium, and large size firms to provide building-related inspection services. A total of up to five (5) as-needed contracts will be awarded from this solicitation; two (2) small sized category firms, two (2) medium size category firms, and one (1) large size category firm. Each Consultant shall self-certify that it is a large, medium, or small sized business enterprise according to the established criteria on the Business Size Enterprise Category Form provided in this Request for Proposal.

The term of the contract will be for three years and each contract for a not-to-exceed amount of \$2,000,000.

To view and/or download the Request for Proposals (RFP) for this project, [Click Here](#). We strongly encourage Proposers responding to the RFP to register for this project at DPW's Contract Opportunities website to receive notifications of Notice to Proposers. All Notices are posted on DPW's Contract Opportunities website, <http://dpw.lacounty.gov/general/contracts/opportunities/>.

Please address all questions via email to the person listed below. Thank you.

Contact Name : LOYDI NGUYEN**Contact Phone# :** (626) 458-2180**Contact Email :** LNQUYEN@DPW.LACOUNTY.GOV**Last Changed On :** 9/18/2012 5:11:22 PM

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